



Democratic Services
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Meeting

AUDIT AND GOVERNANCE COMMITTEE

Date and Time

10.00 am, THURSDAY, 30TH NOVEMBER, 2017

Location

Siambr Hywel Dda, Council Offices, Caernarfon, Gwynedd, LL55 1SH

Contact Point

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(DISTRIBUTED 22/11/17)

AUDIT AND GOVERNANCE COMMITTEE

MEMBERSHIP (19)

Plaid Cymru (10)

Councillors

Alan Jones Evans
Charles Wyn Jones
Peter Read
Gethin Glyn Williams

Aled Ll. Evans
Huw Gruffydd Wyn Jones
Paul John Rowlinson

Aled Wyn Jones
Berwyn Parry Jones
Cemlyn Rees Williams

Independent (5)

Councillors

John Brynmor Hughes
Dewi Wyn Roberts
Angela Russell

Richard Medwyn Hughes
John Pughe Roberts

Llais Gwynedd (1)

Vacant Seat

Lib / Lab (1)

Councillor
Sion W. Jones

Gwynedd United Independents (1)

Vacant Seat

Lay Member

Mrs Sharon Warnes

Ex-officio Members

Chair and Vice-Chair of the Council

A G E N D A

1. APOLOGIES

To receive apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

3. URGENT ITEMS

To note any items which are urgent business in the opinion of the Chairman so they may be considered.

4. MINUTES

5 - 11

The Chairman shall propose that the minutes of the meeting of this committee, held on 28 September 2017, be signed as a true record.

5. DEPRIVATION OF LIBERTY SAFEGUARDS (DOLS) ARRANGEMENTS

12 - 13

To submit the report of the Head of Adults, Health and Well-being.

6. REPORT OF THE CONTROLS IMPROVEMENT WORKING GROUP

14 - 22

To submit the report of the Chair of the Audit and Governance Committee outlining the feedback from the meeting of the Working Group on 23 October 2017.

7. INTERNAL AUDIT OUTPUT 16/9/17 - 17/11/17

23 - 52

To submit the report of the Audit Manager.

8. INTERNAL AUDIT PLAN 2017/18

53 - 59

To submit the report of the Audit Manager on the progress made on the 2017/18 Internal Audit Plan.

9. REVENUE BUDGET 2017/18 - SECOND QUARTER REVIEW

60 - 78

To submit the report of the Head of Finance.

10. CAPITAL PROGRAMME 2017/18 - SECOND QUARTER REVIEW

79 - 84

To submit the report of the Head of Finance.

11. RECOMMENDATIONS AND PROPOSALS FOR IMPROVEMENT OF EXTERNAL AUDIT REPORTS 85 - 108

To submit the report of the Head of Corporate Support.

12. REVIEW OF THE CONSTITUTION 109 - 118

To submit the report of the Monitoring Officer.

13. NON-DOMESTIC RATES - DISCRETIONARY RELIEF 119 - 128

To submit the report of the Senior Manager Revenues and Risk.